

<p><b>UC Riverside, School of Medicine Policies and Procedures</b>  <b>Policy Title:</b> Medical Student Performance Evaluations (MSPE)  <b>Policy Number:</b> 950-07-004</p>
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<b>Responsible Officer:</b>	Senior Associate Dean of Student Affairs
<b>Responsible Office:</b>	Student Affairs
<b>Origination Date:</b>	June 9, 2021
<b>Date of Revision:</b>	June 9, 2021
<b>Review Date:</b>	August 2022
<b>Scope:</b>	UCR Medical Students

### I. Policy Summary

Medical Student Performance Evaluations (MSPE) are summaries of student's performance during their four years at UCR SOM. They are used to provide residency programs an objective summary of the students' academic, clinical and professional attributes. Students retain the right to appeal the final categories for their MSPE.

### II. Definitions

- A. MSPE Category:** Five categories (see below in forms) that students are assigned to based on the criteria met with each five distinct categories (i.e. no set percent of the class in each category)  
Distinguished/Outstanding/Excellent/Very Good/Good.
- B. ERAS:** Electronic Residency Application Service- A secure and confidential electronic portal in which medical students use to submit their materials to perspective residency programs.

### III. Policy Text

- A.** MSPEs are summaries of student's performance during their four years at UCR SOM. New evaluations are not produced for the MSPE, but rather summarized to remain consistent with the original raw data. During their review and initial meeting for the MSPE, students are informed that they can appeal their MPSE final category. All appeals of grades and written evaluative comments from their blocks or clerkships, that are not determined to be biased or discriminatory, must follow the policy on appeals of grades (Policy 950-06-013). Additionally, students are reminded in writing of the appeal process when they are informed of their final MSPE category.
- B.** Appeal. Students are sent their final categories during the week prior to the official ERAS submission date. They must submit in writing the reasons for their appeal of the assigned final category via a Qualtrix link. This appeal is reviewed by the MSPE Appeal Committee which is composed of faculty, staff and administration. The results of this committee are then relayed to the

student within 48 hours. The student then has the ability to submit a final appeal to the Dean if they remain in disagreement with the determination of the Appeal Committee.

**IV. Responsibilities**

N/A

**V. Procedures**

N/A

**VI. Forms/Instructions****A. Distinguished:**

These students have met all academic requirements exceptionally well and have clearly shown their ability to excel academically. These students have not only met but have exceeded the criteria for excellence in their clinical evaluations in required clerkships (excellent evaluations in every clerkship). These students have also excelled in extracurricular activities or in volunteering with the school or community and have maintained consistent stellar professionalism attributes. These students have balanced all of their professional and personal commitments throughout their four years in medical school and will become exceptional and distinguished future physicians.

**B. Outstanding:**

These students have successfully met all academic requirements and have shown their ability to succeed academically. These students have outstanding clinical evaluations in the majority of the required clerkships. These students have also significant contributions in extracurricular activities or in volunteering with the school or community and have maintained consistent stellar professionalism attributes. These students have balanced their professional and personal commitments throughout their four years in medical school and will become outstanding future physicians.

**C. Excellent:**

These students have met all of our requirements for graduation and have demonstrated their ability to perform above average in one or more of their classroom and/or required third year clerkships. In addition, they have also contributed significantly to multiple volunteer and extracurricular activities and have excellent professionalism standards. These students have balanced their professional and personal commitments throughout their four years in medical school and will become very good future physicians.

**D. Very Good:**

These students have met all of our requirements for graduation and have demonstrated their competence in the classroom setting and/or required third

year clerkships. In addition, they have also contributed to volunteer and extracurricular activities and have met our professionalism standards. These students have balanced their professional and personal commitments throughout their four years in medical school and will become good future physicians.

**E. Good:**

These students have had some difficulty meeting the requirements for graduation, but have ultimately demonstrated their competence in the classroom setting and required third year clerkships. In addition, they have also contributed to volunteer and extracurricular activities and have met our professionalism standards. These students have worked to balance their professional and personal commitments throughout their time in medical school and will become competent physicians.

**Approvals:**

**MEDICAL EDUCATION COMMITTEE (06/17/2021)**

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8/7/2022 | 9:08 PM PDT  
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