

**UC Riverside, School of Medicine Policies and Procedures****Policy Title:** Conflict of Interest Policy for the LCME Continuous Quality Improvement (CQI) Leadership Team**Policy Number:** 950-01-011

<b>Responsible Officer:</b>	Dean, School of Medicine
<b>Responsible Office:</b>	Office of the Dean
<b>Origination Date:</b>	10/04/2023
<b>Review Date:</b>	NA
<b>Date of Revision:</b>	New Policy
<b>Scope:</b>	School of Medicine

**I. Policy Summary**

This is the Conflict-of-Interest policy for members of the Liaison Committee on Medical Education (LCME) Continuous Quality Improvement (CQI) Leadership Team.

**II. Definitions**

Conflicts of interest may include personal relationships or financial relationships. Personal relationships include, but are not limited to, friends, family members, former employers, business/social/academic associates, and/or known relatives of any of those named above. Examples of financial relationships include, but are not limited to, the individual, or their immediate family member, currently or previously having a shared ownership interest with the individual or a member of their immediate family, or a relationship in which they receive a salary, gift, royalty, trade, intellectual property right, consulting fee, honoraria, or other financial benefit. In addition, there may be educational conflicts of interests, such as where an SOM officer (who is also a member of the CQI Leadership Team) may present a proposal that affects their area of responsibility, but the officer would recuse themselves from the CQI Leadership Team discussion and vote.

**III. Policy Text**

If a member of the CQI Leadership Team believes that a conflict of interest exists for themselves or for another person on the team, said member should bring the potential conflict of interest to the attention of the Co-Chairs. The Co-Chairs will convene a meeting in the absence of the person with the potential conflict and those present will determine whether a conflict exists. If the decision is in the affirmative, the individual considered to have a conflict may be asked to recuse themselves during CQI Leadership Team discussions of the subject matter in question and, should a vote be taken, will not vote on the issue. Should one of the Co-Chairs be the person considered to have a conflict of interest, the other Co-Chair of the CQI Leadership Team will serve the function of the Chair in the process outlined.

Policy Number: 950-01-011

**Approvals:**

**LCME CQI LEADERSHIP TEAM (10/04/2023)**

**COMPLIANCE COMMITTEE (10/20/2023)**

DocuSigned by:  
  
BC5CF44DC0494EA...  
 \_\_\_\_\_  
 PAUL HACKMAN, J.D., L.L.M.  
 CHIEF COMPLIANCE AND PRIVACY OFFICER,  
 SCHOOL OF MEDICINE

10/24/2023 | 3:11 PM PDT  
 \_\_\_\_\_  
 DATE

DocuSigned by:  
  
870C12B416E84CB...  
 \_\_\_\_\_  
 DEBORAH DEAS, M.D., M.P.H  
 VICE CHANCELLOR, HEALTH SCIENCES  
 DEAN, SCHOOL OF MEDICINE

10/24/2023 | 8:13 PM PDT  
 \_\_\_\_\_  
 DATE