

UC Riverside, School of Medicine Policies and Procedures Policy Title: Conflict of Interest Policy for the Electives Team Policy Number: 950-06-026
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Responsible Officer:	Senior Associate Dean, Medical Education
Responsible Office:	Office of Medical Education
Origination Date:	05/15/2021
Date of Revision:	10/26/2023
Scope:	UCR School of Medicine

I. Policy Summary

This is the conflict-of-interest policy for members of the Electives Team (ET), a faculty body with responsibilities pertaining to electives in the MD education program.

II. Definitions

Conflicts of interest may arise when an individual stands to receive a personal benefit arising from their position at the University. Such benefit may be to themselves and/or to their family members or others with whom they have personal relationships. Personal relationships include, but are not limited to those with friends, family members, former employers, business/social/academic associates. Examples of Financial Relationships include, but are not limited to: transactions between the individual, or their immediate family member currently or previously having a shared ownership interest with the individual or a member of their immediate family, or a relationship in which they receive a salary, gift, royalty, trade, intellectual property right, consulting fee, honoraria, or other financial benefit. In addition, there may be educational conflicts of interests where a course / clerkship / thread director (who is also a member of this team) may present a proposal to the team for a change in their course / clerkship / thread but director would recuse themselves from the team discussion and vote.

III. Policy Text

If a member of the Elective Subcommittee believes that a conflict of interest exists for themselves or for another person on the team, said member should bring the potential conflict of interest to the attention of the Co-Chairs. The Co-Chairs will convene a meeting in the absence of the person with the potential conflict and those present will determine whether a conflict exists. If the decision is in the affirmative, the individual considered to have a conflict may be asked to recuse themselves during committee discussions of the subject matter in question and, should a vote be taken, will not vote on the issue. Should one of the Co-Chairs be the person considered to have a Conflict of Interest, the other Co-Chair of the Electives Team will serve the function in the process outlined.

Approvals:

MEDICAL EDUCATION COMMITTEE (06/17/2021)

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