

UC Riverside, School of Medicine Policies and Procedures**Policy Title:** No Professional Courtesy Discounts and Waivers**Policy Number:** 950-05-007

Responsible Officer:	Executive Director, UCR Health
Responsible Office:	University of California, Riverside School of Medicine
Origination Date:	04/2015
Date of Revision:	N/A
Review Date:	03/2023
Scope:	This policy applies to UCR Health. UCR Health billing providers outside of the UCR Physicians Billing Office are not covered by this policy.

I. Policy Summary**Purpose:**

- A.** To define professional courtesy and outline UCR Health's position on issuance of professional courtesy discounts and waivers.
- B.** To promote and ensure compliance with governmental regulations regarding professional courtesy adjustments.
- C.** To provide clear guidance on UCR Health's providers billing/collections personnel on proper handling of professional courtesy discounts and waiver requests.

II. Policy Text**A. POLICY:**

It is the policy of UCR Health to comply with governmental regulations on professional courtesy discounts and waivers.

To mitigate any legal or compliance risks, UCR Health does not offer any professional courtesy discounts and waiver for any services and/or items including, but not limited to, surgical procedures, medical treatment, laboratory services, radiology services and pharmaceutical products.

B. APPLICABILITY:

This policy applies only to UCR Health customers. UCR Health provider entities billing for healthcare services outside UCR Physicians Billing Office are not covered by this policy.

C. MONITORING/ACCOUNTABILITY:

Each UCR Health billing area must conduct frequent, regularly scheduled quality reviews to ensure adherence to this policy. Immediate corrective actions must be taken as necessary. These may include:

1. Training and re-training of staff
2. Disciplinary actions
3. Reporting non-compliance to the UCR Director, Clinical Compliance and Privacy

III. Related Information**REFERENCES:**

1. CMS Part B Medicare Carrier's Manual


- 2. Anti-Kickback Statute And Civil Monetary Penalties Law Against Giving Inducements To Medicare And Medicaid Beneficiaries.

IV. Revision History

Origination Date: 04/2015

Review Date: 03/2023 – SOM Compliance reviewed and confirmed no revisions


Approvals:

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