

UC Riverside, School of Medicine Policies and Procedures**Policy Title:** Video Conference Policy for Student Camera Use in Required Classes**Policy Number:** 950-06-006

Responsible Officer:	Senior Associate Dean, Medical Education
Responsible Office:	Undergraduate Medical Education
Origination Date:	TBD
Date of Revision:	04/15/2021
Scope:	UCR SOM Undergraduate Medical Students

I. Policy Summary

For reasons of equity, respect for privacy and wellness, students will not generally be required to turn on their webcams during all online classes. However, the School of Medicine (SOM) recognizes that there are sound pedagogical reasons to ask students to turn on cameras for specific purposes.

II. Definitions

Not applicable

III. Policy Text

- A.** For large groups, instructors may request a subset of people to have cameras on, to facilitate instructor engagement. Sessions involving patient interviews should receive special consideration with strong emphasis of cameras on out of respect for patients and faculty. In addition, the SOM places special emphasis on the importance of cameras being on for smaller groups, if the session is very interactive (e.g. CBL, Clinical Skills, Doctoring, etc.).
1. Students should let the coordinator know ahead of time if they plan/need to have their camera off for patient interviews and small group classes.
 2. Students designated to interview patients are required to have their cameras on during the interview. Students will be notified in advance when they are required to interview patients.
 3. Real-time check in using the chat box, polls or non-verbal reaction emojis (e.g. thumbs-up) may be used by instructors to monitor active participation in classes.
 4. Breakrooms are subject to rollcalls by instructors.
 5. UCR SOM Dress Code Guidelines for all clinical sessions (doctoring, clinical skills) should be followed in zoom/virtual clinical sessions.
 6. Cameras may be required for monitoring testing
 7. It is preferred that students show a profile picture and names in Zoom if their cameras are not on during class.
 8. Students should also consider using virtual backgrounds and filters for privacy concerns.

- 9. Students who have these concerns and bandwidth issues are encouraged to contact Student Affairs for potential technological or financial assistance.
 - 10. Students who are unable to turn on cameras due to disruptive home environment can be provided access to quiet space in the School of Medicine Education Building.
- B.** It is not acceptable that students log in, turn off their camera, and leave or do not pay attention for required sessions. After three unsuccessful attempts to reach the student by check in, this will be treated as an unexcused absence. Students will be notified by Medical Education when unexcused absences occur. More than three unexcused absences could lead to a referral to the Professionalism Executive Committee.

IV. Revision History

Revised 04/15/21

Approvals:

COMPLIANCE COMMITTEE (04/28/2021)

BRIGHAM C. WILLIS, MD, MED
SENIOR ASSOCIATE DEAN, MEDICAL EDUCATION
SCHOOL OF MEDICINE

DATE

PAUL HACKMAN, J.D., L.L.M.
CHIEF COMPLIANCE AND PRIVACY OFFICER,
SCHOOL OF MEDICINE

DATE

DEBORAH DEAS, M.D., M.P.H
VICE CHANCELLOR, HEALTH SCIENCES
DEAN, SCHOOL OF MEDICINE

DATE