# UC Riverside, School of Medicine Policies and Procedures

**Policy Title:** Conflict of Interest Policy for the Longitudinal Ambulatory Care Experience (LACE) Subcommittee  
**Policy Number:** 950-06-027

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<th>Responsible Officer:</th>
<th>Senior Associate Dean for Medical Education</th>
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<td>Responsible Office:</td>
<td>Office of Medical Education</td>
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<td>Origination Date:</td>
<td>04/13/2021</td>
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<td>Date of Revision:</td>
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<td>Scope:</td>
<td>School of Medicine</td>
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## I. Policy Summary
This is the Conflict-of-Interest policy for members of the Longitudinal Ambulatory Care Experience (LACE) Subcommittee of Medical Education Committee (MEC) of the UC Riverside School of Medicine.

## II. Definitions
Conflict of interests may include personal relationships or financial relationships. Personal relationships include, but are not limited to, friends, family members, former employers, business/social/academic associates, and/or known relatives of any of those named above. Examples of financial relationships include, but are not limited to, the individual, or their immediate family member, currently or previously having a shared ownership interest with the individual or a member of their immediate family, or a relationship in which they receive a salary, gift, royalty, trade, intellectual property right, consulting fee, honoraria, or other financial benefit. In addition, there may be educational conflicts of interests where a course / clerkship / thread director (who is also a member of this committee) may present a proposal to the committee for a change in their course / clerkship / thread but director would recuse themselves from the committee discussion and vote.

## III. Policy Text
### A. If a member of the LACE subcommittee believes that a conflict of interest exists for him/herself or for another person on the subcommittee, said member should bring the potential conflict of interest to the attention of the Chair. The Chair will convene a meeting in the absence of the person with the potential conflict and those present will determine whether a conflict exists. If the decision is in the affirmative, the individual considered to have a conflict may be asked to recuse him/herself during committee discussions of the subject matter in question and, should a vote be taken, will not vote on the issue. Should the Chair be the person considered to have a conflict of interest, the members of the LACE subcommittee will vote on one faculty member to serve the function of the Chair in the process outlined.
Approval:

MEDICAL EDUCATION COMMITTEE (06/17/2021)

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